



UNION COUNTY UTILITIES AUTHORITY

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RESOLUTION NO.: 60-2023

DATE: September 20, 2023

RESOLUTION OF THE UNION COUNTY UTILITIES AUTHORITY APPROVING THE PUBLIC SESSION MINUTES OF AUGUST 16, 2023

APPROVED AS TO FORM:
Bianka Vargas
Clerk of the Authority

APPROVED AS TO SUFFICIENCY OF FUNDS
 YES NO NONE REQUIRED

By: *Bianka Vargas*

By: *John Cuffa*

	PRESENT	ABSENT	AYE	NAY	ABSTAIN	MOTION	SECOND
Eastman, Treasurer	X		X				X
Figueiredo	X		X				
Jackus	X		X				
Kahn		X	X				
Holder	X		X				
McManus, Secretary	X				X	X	
Rachlin	X		X				
Scutari, Vice Chairperson	X		X				
Szpond, Chairperson	X		X				
Alma, Alternate No. 1	X		X				
Scott-Bey, Alternate No. 2	X						

**RESOLUTION OF THE UNION COUNTY UTILITIES AUTHORITY
APPROVING THE PUBLIC SESSION MINUTES OF AUGUST 16, 2023**

WHEREAS, the County of Union, New Jersey has previously developed the Union County District Solid Waste Management Plan in accordance with the New Jersey Solid Waste Management Act for the purpose of managing the disposal and/or recycling of solid waste generated in Union County; and

WHEREAS, the Board of County Commissioners (formerly County Board of Chosen Freeholders) has designated the Union County Utilities Authority (the "Authority"), in accordance with the Solid Waste Management Act, as the implementing agency for its Solid Waste Management Plan; and

WHEREAS, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., the Authority is permitted to exclude the public from that portion of its regular monthly meetings and/or special meetings in order to discuss matters pertaining to contracts, anticipated or pending litigation and personnel issues, among other bases for exclusion; and

WHEREAS, the Clerk of the Authority separately maintains minutes of those portions of the meetings during which the public is excluded to memorialize the discussions that take place during these executive sessions from the discussions during the portions of the meetings open to the public; and

WHEREAS, the minutes for the public portion of the regular monthly meeting held on August 16, 2023 have been reviewed by the Commissioners of the Authority for approval.

NOW, THEREFORE, BE IT RESOLVED, by the Union County Utilities Authority as follows:

Section 1. The governing body of the Union County Utilities Authority has reviewed and hereby approves the Public Session minutes August 16, 2023

Section 2. This resolution shall take effect immediately.

**Union County Utilities Authority
Regular Monthly Meeting
August 16, 2023**

Chairman Szpond called the meeting to order at 5:30 p.m., by way of the Union County Utilities Authority, 1499 Routes 1 & 9 North, Rahway, New Jersey. The meeting was held electronically via Zoom's virtual meeting online platform.

Notice of Compliance with the Open Public Meetings Act was read by Lisa Da Silva, Deputy Executive Director/Director of Administrative Services

A roll call of the Commissioners showed the following present: Commissioners Eastman, Figueiredo, Jackus, Kahn, Holder, Rachlin, Alternate Commissioner Alma, Alternate Commissioner Scott-Bey, Vice-Chairperson Scutari, Chairman Szpond

Commissioners Absent: Commissioner McManus

Others Present: Kraig Dowd of Weber Dowd Law; Bob Butvilla of Suplee, Clooney & Company; Acting Executive Director Linda Stender; Deputy Executive Director/Director of Administrative Services Lisa M. Da Silva; Comptroller John Cuiffo.

Mr. Szpond led the Pledge of Allegiance.

Lisa Da Silva provided Proof of Notice of the meeting.

Approval of Minutes

Commissioner Eastman moved for approval of the Public Session Minutes of July 19, 2023. The motion was seconded by Vice-Chair Scutari and was approved by a roll call vote, with all voting in favor.

Communications - There were no communications.

Report of Officers - There were no reports from the officers.

Finance and Budget Committee

Commissioner Eastman gave the report of the Finance and Budget Committee. The Committee recommended approval of the bill list. Vice-Chair Scutari moved the following resolutions: 1) Approving operating, consulting and legal vouchers for processing and payment; 2) Authorizing the execution of a letter agreement regarding proprietary information belonging to Covanta Union, LLC.; 3) Approval of the Annual Audit for 2022; 4) Authorizing the deposit, investment, and/or transfer of funds consistent with its cash management plan and in coordination with its Acting Comptroller; 5) Authorizing a Separation Agreement and Release with Salvatore Antonelli. The motion was seconded by Commissioner Holder and was unanimously ordered approved by a roll call vote.

Linda Stender took a moment to acknowledge and thank Bob Butvilla of Suplee, Clooney & Company for attending the meeting. Mr. Butvilla was present to answer any questions concerning the annual audit for 2022.

Personnel/Procurement/Insurance

Acting Executive Director Linda Stender gave the report and recommendations of the Personnel/Procurement/Insurance Committee. In line with the recommendations Commissioner Eastman moved the following resolutions: 2) Authorizing the purchase of software through the State of New Jersey Cooperative Purchasing program; 3) Awarding a contract for the provision of Professional Health Insurance Consultant/Broker Services; 4) Approving the renewal of membership in the New Jersey Utility Authority Joint Insurance Fund. The motion was seconded by Commissioner Holder and was approved by a roll call vote, with all voting in favor.

New Business

Public Comment - No members of the public present

Report of Committees, Staff & Counsel – Executive Session

There were no items for discussion in Executive Session.

Report of Committees, Staff & Counsel – Public Session II

Old/Unfinished Business

There was no unfinished business.

Public Comment by Commissioners/County Commissioner Liaison Granados-There were no comments

There being no further business to come before the Authority, Commissioner Kahn moved to adjourn the meeting. The motion was seconded by Commissioner Eastman and was unanimously approved by a voice vote. The meeting was adjourned at 5:39pm.

Respectfully submitted,

Bianka Vargas
Clerk

Ray Szpond
Chairman

Margaret McManus
Secretary

There was no executive session held on August 16, 2023