



# UNION COUNTY UTILITIES AUTHORITY

1499 US Highway One, Rahway, New Jersey 07065

(732) 382-9400

FAX (732) 382-5862

RESOLUTION NO.: 6-2022

DATE: February 16, 2022

**RESOLUTION OF THE UNION COUNTY UTILITIES AUTHORITY  
APPROVING THE PUBLIC AND THE EXECUTIVE SESSION MINUTES OF  
THE REGULAR MONTHLY MEETING HELD ON JANUARY 19, 2022 AND THE  
EXECUTIVE SESSION MINUTES OF DECEMBER 15, 2021**

APPROVED AS TO FORM:  
Joseph C. Bodek, RMC  
Clerk of the Authority

APPROVED AS TO SUFFICIENCY OF FUNDS  
 YES  NO  NONE REQUIRED  
UNION COUNTY UTILITIES AUTHORITY

By: Joseph C. Bodek

By: [Signature]

	PRESENT	ABSENT	AYE	NAY	ABSTAIN	MOTION	SECOND
<i>Eastman</i>	✓		✓				
<i>Jackus</i>	✓				✓		
<i>Kahn</i>	✓		✓				
<i>Lombardo</i>	✓		✓ Jan		✓ Dec 2021		
<i>McManus</i>	✓		✓				
<i>People</i>	✓		✓			✓	
<i>Rachlin</i>	✓		✓ Jan		✓ Jan 19th		✓
<i>Szpond</i>	✓		✓				
<i>Scutari</i>	✓		✓				
<i>Alma, Alternate No. 1</i>	✓						
<i>Scott-Bey, Alternate No. 2</i>		✓					

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**WHEREAS**, the County of Union, New Jersey has previously developed the Union County District Solid Waste Management Plan in accordance with the New Jersey Solid Waste Management Act for the purpose of managing the disposal and/or recycling of solid waste generated in Union County; and

**WHEREAS**, the Board of County Commissioners (formerly County Board of Chosen Freeholders) has designated the Union County Utilities Authority (the "Authority"), in accordance with the Solid Waste Management Act, as the implementing agency for its Solid Waste Management Plan; and

**WHEREAS**, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., the Authority is permitted to exclude the public from that portion of its regular monthly meetings and/or special meetings in order to discuss matters pertaining to contracts, anticipated or pending litigation and personnel issues; and

**WHEREAS**, the Clerk of the Authority separately maintains minutes of those portions of the meetings during which the public is excluded to memorialize the discussions that take place during these executive sessions from the discussions during the portions of the meetings open to the public; and

**WHEREAS**, the minutes for the public and executive session meeting minutes of the regular monthly meeting held on January 19, 2022 and the executive session minutes of December 15, 2021 have been reviewed by the Commissioners of the Authority for approval.

**NOW, THEREFORE, BE IT RESOLVED**, by the Union County Utilities Authority as follows:

**Section 1.** The governing body of the Union County Utilities Authority has reviewed and hereby approves the public and executive session meeting minutes of the Authority's January 19, 2022 meetings, and the December 15, 2021 executive session minutes.

**Section 2.** This resolution shall take effect immediately.

**Union County Utilities Authority  
Regular Monthly Meeting  
January 19, 2022**

Chairwoman Scutari called the meeting to order at 5:35 p.m., by way of the Union County Utilities Authority, 1499 Routes 1 & 9 North, Rahway, New Jersey. The meeting was held electronically via Zoom's virtual meeting online platform.

Notice of Compliance with the Open Public Meetings Act was read by Lisa M. da Silva, Deputy Executive Director of the Authority.

A roll call of the Commissioners showed the following present: Chairwoman Scutari, Vice-Chairman Lombardo, Treasurer Eastman, Secretary Kahn, Commissioners McManus, People, and Rachlin Also present and was Alternate Commissioner Alma and Scott-Bey.

Commissioners Absent: Commissioners Jackus and Szpond.

Others Present: Dan Sullivan and Tom Brennan of the Authority's staff; Kraig Dowd of Weber Dowd Law; Deputy Executive Director Lisa M. da Silva; and Clerk Joseph C. Bodek.

Chairwoman Scutari led the Pledge of Allegiance.

Mr. Bodek provided Proof of Notice of the meeting.

Chairwoman Scutari appointed Alternate Commissioner Alma to act for Commissioner Jackus and Alternate Commissioner Scott-Bey to act for Commissioner Szpond.

#### Approval of Minutes

Commissioner Lombardo moved the resolution approving minutes for the public portion of the regular public meeting held on December 15, 2021 and the public portion of the special meeting of December 15, 2021. The motion was seconded by Commissioner People and was approved by a roll call vote, with all voting in favor except Commissioners Alma, who abstained.

Communications - There were no communications.

Report of Officers - There were no reports from the officers.

#### Finance and Budget Committee.

Commissioner Eastman gave the report of the Finance and Budget Committee. The Committee recommended approval of the bill list. Commissioner Lombardo moved the following resolutions, 1) Approving operating and resource recovery facility vouchers for processing and payment; and 2) Approving consulting and legal vouchers for processing and payment. The motion was seconded by Commissioner People and was unanimously ordered approved by a roll call vote.

#### Policy, Ethics & Bylaws Committee

Commissioner Lombardo gave the report and recommendations of the Policy, Ethics & Bylaws Committee. Commissioner Rachlin moved for approval of the following resolutions: 1) Approving updates to the Authority's Employee Handbook and Personnel Policies, and Procedures Manual; and 2)

Approving COVID-19 Policy for employees. The motion was seconded by Commissioner McManus and was unanimously ordered approved by a roll call vote.

New Business - There was no item of New Business.

Public Comment - There was no public comment made.

Reports of Committees Staff & Counsel – Executive Session: went into executive session to discuss: contracts, Negotiations, and Matters Covered under attorney client privilege – update on Cyber Incident.

Deputy Clerk da Silva read the motion for executive session.

Commissioner Alma moved the motion for executive session. The motion was seconded by Commissioner McManus and was unanimously ordered approved by a roll call vote. The Authority moved into executive session at 5:42 p.m.

Commissioner Eastman moved to return to public session. The motion was seconded by Commissioner Alma, and was unanimously ordered approved by a roll call vote. The Authority returned to public session at 5:52 p.m.

Old/Unfinished Business

Commissioner Lombardo thanked the Commissioners and staff for their expression of sympathy, sent to him and his family for the passing of his son.

Public Comment by Commissioners/Freeholder Liaison Chris Hudak - There were no comments.

There being no further business to come before the Authority, Commissioner Eastman moved to adjourn the meeting. The motion was seconded by Commissioner Lombardo and was unanimously ordered approved by a voice vote. The meeting was adjourned at 5:54 pm.

Respectfully submitted,

Joseph C. Bodek  
Clerk

Laura Scutari  
Chairwoman

Ed Kahn  
Secretary