



UNION COUNTY UTILITIES AUTHORITY

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RESOLUTION NO.: 17-2022

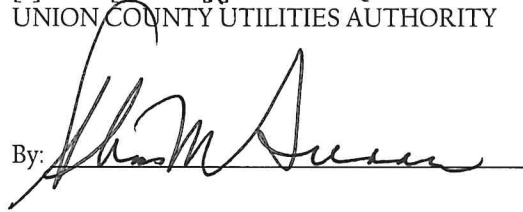
DATE: March 16, 2022

RESOLUTION OF THE UNION COUNTY UTILITIES AUTHORITY APPROVING THE PUBLIC SESSION MINUTES OF THE ANNUAL REORGANIZATION MEETING HELD ON FEBRUARY 16, 2022

APPROVED AS TO FORM:
Joseph C. Bodek, RMC
Clerk of the Authority

APPROVED AS TO SUFFICIENCY OF FUNDS
 YES NO NONE REQUIRED
UNION COUNTY UTILITIES AUTHORITY

By: Joseph C. Bodek

By: 

	PRESENT	ABSENT	AYE	NAY	ABSTAIN	MOTION	SECOND
<i>Eastman, Treasurer</i>	✓		✓			✓	
<i>Holder</i>	✓				✓		
<i>Jackus</i>	✓		✓				
<i>Kahn</i>	✓		✓				
<i>McManus, Secretary</i>	✓		✓				
<i>People</i>	✓		✓				✓
<i>Rachlin</i>	✓		✓				
<i>Scutari, Vice chairperson</i>	✓		✓				
<i>Szpond, Chairperson</i>	✓		✓				
<i>Alma, Alternate No. 1</i>	✓						
<i>Scott-Bey, Alternate No. 2</i>	✓						

RESOLUTION OF THE UNION COUNTY UTILITIES AUTHORITY
APPROVING THE PUBLIC SESSION MINUTES OF THE ANNUAL
REORGANIZATION MEETING HELD ON FEBRUARY 16, 2022

WHEREAS, the County of Union, New Jersey has previously developed the Union County District Solid Waste Management Plan in accordance with the New Jersey Solid Waste Management Act for the purpose of managing the disposal and/or recycling of solid waste generated in Union County; and

WHEREAS, the Board of County Commissioners (formerly County Board of Chosen Freeholders) has designated the Union County Utilities Authority (the "Authority"), in accordance with the Solid Waste Management Act, as the implementing agency for its Solid Waste Management Plan; and

WHEREAS, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., the Authority is permitted to exclude the public from that portion of its regular monthly meetings and/or special meetings in order to discuss matters pertaining to contracts, anticipated or pending litigation and personnel issues; and

WHEREAS, the Clerk of the Authority separately maintains minutes of those portions of the meetings during which the public is excluded to memorialize the discussions that take place during these executive sessions from the discussions during the portions of the meetings open to the public; and

WHEREAS, the minutes for the public meeting of the Annual Reorganization Meeting held on February 16, 2022 have been reviewed by the Commissioners of the Authority for approval.

NOW, THEREFORE, BE IT RESOLVED, by the Union County Utilities Authority as follows:

Section 1. The governing body of the Union County Utilities Authority has reviewed and hereby approves the public meeting minutes of the Authority's February 16, 2022 meeting.

Section 2. This resolution shall take effect immediately.

Union County Utilities Authority
Regular Monthly Meeting
February 16, 2022

General Counsel Kraig Dowd called the meeting to order at 5:36 p.m., by way of the Union County Utilities Authority, 1499 Routes 1 & 9 North, Rahway, New Jersey. The meeting was held electronically via Zoom's virtual meeting online platform.

Notice of Compliance with the Open Public Meetings Act was read by Lisa da Silva, Deputy Executive Director of the Authority.

A roll call of the Commissioners showed the following present: Commissioners Eastman, Jackus, Kahn, Lombardo, McManus, People, Rachlin, Szpond, Scutari and Alternate Commissioner Alma.

Commissioners Absent: Alternate Commissioner Scott-Bey.

Others Present: Dan Sullivan and Tom Brennan of the Authority's staff; Kraig Dowd of Weber Dowd Law; Union County Commissioner Chris Hudak; Ed Traina of CME; Deputy Executive Director/Deputy Clerk Lisa M. da Silva; and Clerk Joseph C. Bodek.

Mr. Dowd led the Pledge of Allegiance.

Mr. Bodek provided Proof of Notice of the meeting.

Election of Officers

Mr. Dowd opened the floor for nominations for the position of Chairman of the Authority. Commissioner Scutari nominated Commissioner Szpond. The motion was seconded by Commissioner Eastman. There were no other nominations. Commissioner Szpond was unanimously elected Chairman by a roll call vote.

Chairman Szpond took over chairing the meeting from Mr. Dowd.

Chairman Szpond opened the floor for nominations for the position of Vice-Chair of the Authority. Commissioner McManus nominated Commissioner Scutari. The motion was seconded by Commissioner Eastman. There were no other nominations. Commissioner Scutari was unanimously elected Vice-Chair by a roll call vote.

Chairman Szpond opened the floor for nominations for the position of Treasurer of the Authority. Commissioner Scutari nominated Commissioner Eastman. The motion was seconded by Commissioner Lombardo. There were no other nominations. Commissioner Eastman was unanimously elected Treasurer by a roll call vote.

Chairman Szpond opened the floor for nominations for the position of Secretary of the Authority. Commissioner Scutari nominated Commissioner McManus. There were no other nominations. Commissioner McManus was unanimously elected Secretary of the Authority by a roll call vote.

Chairman Szpond presented the Committee assignments for 2022. Commissioner Scutari moved the resolution confirming the committee appointments made by the Chairperson of the Authority for

2022-2023. The motion was seconded by Commissioner McManus and was unanimously ordered approved by a roll call vote.

Approval of Minutes

Commissioner People moved the resolution approving the Public and the Executive Session minutes of the regular public meeting held on January 19, 2022 and the Executive Session minutes of December 15, 2021. The motion was seconded by Commissioner Rachlin and was approved by a roll call vote, with all voting in favor except Commissioner Lombardo who abstained on the minutes of December 15, 2021; and Commissioner Scutari who abstained on the minutes of January 19, 2022.

Communications - There were no communications.

Report of Officers - There were no reports from the officers.

Finance and Budget Committee.

Commissioner Eastman gave the report of the Finance and Budget Committee. The Committee recommended approval of the bill list. Commissioner Lombardo moved the following resolutions, 1) Approving operating and resource recovery facility vouchers for processing and payment; 2) Approving consulting and legal vouchers for processing and payment; and 3) Updating its cash management plan and designating certain financial institutions as official depositories for the monies of the Authority in accordance with N.J.S.A 40A:5-14 and N.J.A.C 5:31-3.1 for the year 2022. The motion was seconded by Commissioner Lombardo and was unanimously ordered approved by a roll call vote.

Personnel/Procurement/Insurance

Chairman Szpond gave the report and recommendations of the Personnel/Procurement/Insurance Committee. In line with the recommendations Commissioner Rachlin moved the following resolutions: 1) Adopting a list of firms qualified to provide various services to the Authority pursuant to a Request for Qualifications for Services; 2) Appointing and reappointing certain professionals and consultants to the Authority; 3) Appointing Kraig M. Dowd, Esq., of the firm Weber Dowd Law, LLC as General Counsel; 4) Extending the term of a contract for the provision of limited monitoring engineering services to the Authority; and 5) Authorizing a professional services contract with Tracepoint, LLC for the provision of Endpoint-managed detection and response services. The motion was seconded by Commissioner Eastman and was unanimously ordered approved by a roll call vote.

Public Information

Commissioner People gave the report, and recommendations of the Public Information Committee. Commissioner People moved the following resolution: 1) establishing a meeting schedule for the period March 2022 through the Authority's reorganization meeting in February 2023; and 2) designating the official newspaper for the Authority as the Union County Local Source and Authorizing the use of The Home News Tribune, The Star Ledger and LaVoz as supplemental newspapers. The motion was seconded by Commissioner Eastman and was unanimously ordered approved by a roll call vote.

New Business - There was no item of New Business.

Public Comment - There was no public present.

Old/Unfinished Business

Director Sullivan reported that all of the Authority's computer system were up and back to normal as of December 8, 2021. He noted the upgrade of software to the Authority's systems. He informed the Commissioners that a final meeting, with the consultants handling the cyber security matters would take place this coming Friday.

Public Comment by Commissioners/County Commission Liaison Chris Hudak

Commissioner Hudak noted that he had no report, but did offer his congratulations to Commissioner Szpond and all of the other officers.

There being no further business to come before the Authority, Commissioner McManus moved to adjourn the meeting. The motion was seconded by Commissioner Scutari and was unanimously ordered approved by a voice vote. The meeting was adjourned at 5:49 pm.

Respectfully submitted,

Joseph C. Bodek
Clerk

Ray Szpond
Chairwoman

Margret McManus
Secretary