

UNION COUNTY UTILITIES AUTHORITY

1499 US Highway One, Rahway, New Jersey 07065

(732) 382-9400 FAX (732) 382-5862

RESOLUTION NO.:	69-2014	DATED:	August 20,	2014

RESOLUTION OF THE UNION COUNTY UTILITIES AUTHORITY AUTHORIZING THE DISPOSPAL OF CERTAIN ARCHIVED AUTHORITY FILES

APPROVED AS	TO FORM:
Joseph C Rodel	

Clerk of the Authority

APPROVED AS TO SUFFICIENCY OF FUNDS
[] YES /] NO [/] NONE/REQUIRED
UNION/COUNTY UTILITIES AUTHORITY

By Mano Myrana

	PRESENT	ABSENT	AYE	NAY	ABSTAIN*	MOTION	SECOND
Badri	42/27	X	1 € 3a				
Eastman	X		X				X
Jackus	X		X				
Kahn	X		Х			X	
Kennedy, Secretary	X		Х			:	
Kulish	×		X				
People, Treasurer		X					
Erdos, Vice Chairman		X					
Huff, Chairman		Х					
Bonanno, Alternate No. 1	X		X				
Lombardo, Alternate No.2	X		X				

RESOLUTION OF THE UNION COUNTY UTILITIES AUTHORITY AUTHORIZING THE DISPOSPAL OF CERTAIN ARCHIVED AUTHORITY FILES

WHEREAS, the County of Union, New Jersey has previously developed the Union County District Solid Waste Management Plan in accordance with the New Jersey Solid Waste Management Act for the purpose of managing the disposal and/or recycling of solid waste generated in Union County; and

WHEREAS, the Union County Board of Chosen Freeholders has designated the Union County Utilities Authority (the "Authority"), in accordance with the Solid Waste Management Act, as the implementing agency for its Solid Waste Management Plan; and

WHEREAS, the Authority is required to maintain all records as directed by the Division of Revenue and Enterprise Services - Records Management Services in the New Jersey Department of Treasury; and

WHEREAS, the Authority may not dispose of any of its records without the prior approval of the Division of Revenue and Enterprise Services - Records Management Services in the New Jersey Department of Treasury; and

WHEREAS, the files set forth on the attached list have been previously approved for disposition by Suplee Clooney & Company, the Authority's Auditor, and are pending approval by the Director of the Division of Revenue and Enterprise Services - Records Management Services in the New Jersey Department of Treasury.

NOW, THEREFORE, BE IT RESOLVED, by the Union County Utilities Authority as follows:

Section 1. The Union County Utilities Authority Board of Commissioners has reviewed and acknowledges the attached list of records to be disposed, as approved by Suplee Clooney & Company and, pending the Authority's receipt of approval by the Director of the Division of Revenue and Enterprise Services - Records Management in the New Jersey Department of Treasury, hereby authorizes the disposal of said files by the Authority's Comptroller or his designee.

Section 2. This resolution shall take effect immediately.

		<u> </u>					
17.A Verification Signature			ylaes	is Management Serv	16.C Authorizing Signature, Records Management Services	トイナ	15.B Date
			16.B Authorization Number	16.B Autho	16.A Authorization Date	W Com	15.A Austor's Signatur
17. Disposition			3	16. Authorization		15. Audit Verification	15. Audi
Total Volume :			`		Only:	For Records Management Services Use Only :	For Records Mana
IZIZOVI	2007	Ē	011 1990	0 0 0	Inginal) Required	*Auditor Verification Required	4 0304-0001
,	3	100	na Mone		Required	* Auditor Verification Required	
2/2010	2010	12/	01/1995	3 Years	opy)	Bids and Proposals (Copy)	3 0301-0002
					Required	* Auditor Verification Required	
2/2007	/2007	な	01/1995	6 Years	riginal)	Bids and Proposals (Original)	2 0301-0001
				٠	Required	* Auditor Verification Required	
12/2010	/2010	12	01/1995	3 Years	Monthly History	Cash Disbursements - Monthly History	1 0100-0003
(۱۸۸۸	YYYYM	To ()	From (MM/YYYY)	Period			Series #
ites 13.Dispose	ites	ive De	12.Inclusive Dates	·11.Retention	10. Record Series Title	10.	# 9. Record
1953, c. 410 as amended. It is further certified that the record series OPRA request, litigation, or anticipated litigation as per the Federal	410 as a quest, Illi	953, c. 2RA rec	th New Jersey P.L. 1 ruch as a pending Of	in accordence wit red in any action, s a future audit.	Authorization is hereby requested for the disposal of the following public records in accordance with New Jersey P.L. 1953, c. 410 as amended. It is further certified that the record series herein have exceeded their respective retention periods and are not involved in any action, such as a pending OPRA request, litigation, or anticipated litigation as per the Federal Rules of Civil Procedure, December 2006; and are not required for a present or a future audit.	by requested for the d ceeded their respectiv ture, December 2006;	Authorization is here listed herein have ex Rules of Civil Procec
·				Damaged Records Certificate	Digital Image Damaged Re	Microfilm	Not Required
8. Comments - Document Conversion or Damage	nt Con	Docume	`	ersion or Damage)	Disposal (Due to Document Conversion or Damage)	7. Early Records Disposal	6.Archival Review
Lisa Da Silva	100	R	with a Bealel	Joseph Bodek //CA	mager Richard dasilve	Dep Clerk/Office Manages	21813 7/14/2014
(Custodian of Public Record Signature) 5. Records Manager	lic Reco	n of Pub		. Request Approv	(Requesting Agency Signature) 4. Request Approved By	3. Requested By	2. Request Id/Date
1.A Agency Retention Schedule Number C820000 - 009	o - 009	1.À Agency Ret C820000 - 009		nt of the Treasury, Records Managemi Questions, call 60	DISPOSAL REQUESTS, Department of the Treasury, Division of Revenue and Enterprise Services, Records Management Services, P.O. Box 661, Trenton, N.J. 08625-0661, Questions, call 609-530-7491.	RECORDS DISPOSAL	RECORDS
COUNTY UTILITIES & AUTHORITIES 1499 US Highway One Rahway NJ 07065 (732) 382-9400 Extn: 228	32-940	1499 U (732) 38	ă.	e completed in full IOTE: In the event resolved, the form	records. Items 1. through 14 must be completed in full and Items 15.A and 15.B signed for fiscal records. NOTE: In the event of an unexpected scanning failure, until the problem is resolved, the form may be sent to:	REQUEST AND AUTHORIZATION FOR	REQUE
1. Hequesting Agency Name and Address	ting A	Reques		r to the disposition	This request must be submitted prior to the disposition of any public		

Form No. CR-AA-0005 (rev. 09-11-2012)

-11-2012) Page 1 of 4 Run Date: 7/16/2014 1:19:49 PM

0.00	86.00	Total:							
0.00	1.00				12/2007	01/2002	0409-0001	Authorized	16
0.00	12.00				12/2007	01/2005	0002-0000	Authorized	15
0.00	12.00				12/2007	01/2003	0309-0001	Authorized	4
0.00	1.00		******************************	-	12/2006	01/1999	0703-0001	Authorized	ಪ
0.00	1.00				12/2007	01/2004	0607-0000	Authorized	ぉ
0.00	1.00			-	12/2010	01/2004	0601-0001	Authorized	그
0.00	1.50		***********		12/2010	01/2004	0517-0002	Authorized	6
0.00	1.50				12/2007	01/2004	0517-0001	Authorized	ဖ
0.00	5.00				12/2010	01/1995	0503-0002	Authorized	8
0.00	3.00		·	-	12/2010	01/1995	0503-0001	Authorized	7
0.00	1.00				12/2013	01/2013	0511-0000	Authorized	တ
0.00	3.00			•	12/2007	. 01/1995	0327-0001	Authorized	5
0.00	3.00				12/2007	01/1995	0304-0001	Authorized	4
0.00	10.00				12/2010	01/1995	0301-0002	Authorized	ω
0.00	20.00				12/2007	01/1995	0301-0001	Authorized	N
0.00	10.00			-	12/2010	ó1/1995	0100-0003	Authorized	
Retained by Archives (in cu. ft.)	Volume (in cu. ft.)	Dispose After	Agency Review Comments	RMS Review Comments	To (MM/YYYY)	From (MM/YYYY)	Series Number	Review Status	#
							ts: AC	9. Review Comments:	9. Re
							omments:	8. Agency Review Comments:	8. Ag
4	7/28/2014		516469	Authorized	7/14/2014 Au	. 7/1.		21813	
Ō	7. Authorization Date		6. Authorization Number	5. RMS Review Status		st ID 4. Request Date	3. RIM Request ID	Request ID	2. Re
			0 - 009	dule Number: C820000	1A Agency Retention Schedule Number:	1A Agency R			
***************************************				TIES 1J 07065	COUNTY UTILITIES & AUTHORITIES 1499 US Highway One Rahway NJ 07065 (732) 382-9400 Extn: 228	COUNTY UTILIT 1499 US Highwa (732) 382-9400 I	REQUEST \RY SHEET	DISPOSITION REQUEST REVIEW SUMMARY SHEET	7 0 _
			phone No)	1. Requested Agency Name (Name, Address and Telep	Agency Name (1. Requested	-		
				and the second s		***************************************			

			Instructions:		•		1. Requesting Agency Name and Address	vame and Addre	SS
	REQUE	REQUEST AND AUTHORIZATION FOR	This request must be submitted prior to the disposition of any public records, Items 1, through 14 must be completed in full and Items 15.A and 15.B signed for fiscal records, NOTE; in the event of an unexpected scanning failure, until the problem is resolved, the form may be sent to:	e submitted prior rough 14 must be fiscal records. Note the problem is a second of the problem is a se	to the disposition o completed in full au OTE: In the event cresolved, the form r	<u> </u>	COUNTY UTILITIES & AUTHORITIES 1499 US Highway One Rahway NJ 07065 (732) 382-9400 Extn: 228	& AUTHORITIE le Rahway NJ (228	;s 37065
	RECORDS	RECORDS DISPOSAL	DISPOSAL REQUESTS, Department of the Treasury, Division of Revenue and Enterprise Services, R.O.	STS, Department prise Services, Ro	t of the Treasury, D ecords Managemer		1.A Agency Retention Schedule Number	Schedule Numbe	ů.
			Box 661, Trenton, N.J. 08625-0661. Questions, call 609-530-7491.	i.J. 08625-0661. (Questions, call 609		C550000 - 002		
2. Req	2. Request ld/Date	3. Requested By	(Requesting Ager	icy Signature) 4.	(Requesting Agency Signature) 4. Request Approved By	d By (Custodian of Pu	of Public Record Signature)		5. Records Manager
	21873	Usa Da Silva		Jo	seph Bodek	Joseph Bodek		Lisa Da Silva	ilva
	7/16/2014	Caputy Clain Cilica	constitution of the second of	1001 1001 1001 1001 1001 1001 1001 100	· Dece	he hoor	ŀ		
6.Arch	6.Archival Review	7. Early Records I	7. Early Records Disposal (Due to Document Conversion or Damage)	Document Conve	rsion or Damage)	8. Comments - Docum	ocument Conversion or Damage	or Damage	
Not Re	Not Required	Microfilm	Digital Image	Damaged Records Certificate	ords Certificate		·		
T								,	
Author Jisted I	rization is here herein have ex	Authorization is hereby requested for the disposal of the following public records in accordance with New Jersey P.L. 1953, c. Jisted herein have exceeded their respective retention periods and are not involved in any action, such as a pending OPFIA re	sposal of the following retention periods a	ng public records I	in accordance with ad in any action, su	New Jersey P.L. 19 ch as a pending OP	53, c. 410 as amendec FA request, litigation, c	l. It is further certi or anticipated IItiga	Authorization is hereby requested for the disposal of the following public records in accordance with New Jersey P.L. 1953, c. 410 as amended. It is further certified that the record series listed herein have exceeded their respective retention periods and are not involved in any action, such as a pending OPRA request, litigation, or anticipated litigation as per the Federal
# 1	2 2 2	# O B	and morning and	ion or brockers or a	La Pintage	4A 11.1-			
=	Series #		Decord Selles line		Period	From (MM/YYYY)	MYYY) To (MM/YYYY)	After	(in Cubic Feet)
_1	1 0801-0000	New Jersey Solid Waste Report -Department of Environmental Protection Applications and Reports	le Report -Departme on Applications and	int of Reports	6 Years	01/1995	12/2007		9.00
2	2 0608-0000	Inspector's Reports			6 Years	01/2000	12/2007		12.00
3	3 0620-0003	Hauler File - Waste Origin And Waste Disposal Form	lgin And Waste Disp	osal Form	6 Years	01/2000	12/2007		6.00
4	4 0752-0000	Incident Case File			6 Years	01/1995	12/2007		12.00
5	5 0753-0000	Tonnage Reports • County Improvement - Enforcement	unly Improvement -	Enforcement	6 Years	.01/1995	12/2007		12.00

17.8 Date	17.A Verification Signaturo	nt Sarvices	18.C Authorizing Signature, Records Management Services	15.B Date - \7-\4
		15.B Authorization Number	16.A Authorization Date 16.1	15.A Auditor's Signature
ition	· 17. Disposition	ization	16. Authorization	15. Audit Verification
48.00	Total Volume :		e Only:	For Records Management Services Use Only :

Form No. CR-AA-0005 (rev. 09-11-2012)

Page 1 of 1

Run Date: 7/16/2014 4:34:37 PM

0.00	48.00	Total:							
0.00	12.00				12/2007	01/1995	0753-0000	Authorized	5
0.00	12.00				12/2007	01/1995	0752-0000	Authorized	4
0.00	6.00				12/2007	01/2000	0620-0003	Authorized	з
0.00	12.00				12/2007	01/2000	0608-0000	Authorized	N
0.00	6.00			-	12/2007	01/1995	0601-0000	Authorized	_
Retained by Archives (in cu. ft.)	Volume (in cu. ft.)	Dispose After	Agency Review Comments	RMS Review Comments	To (XXXX/WW)	From (MM/YYYY)	Series Number	Review Status	#
							s: AC	9. Review Comments:	9. R
							omments:	8. Agency Review Comments:	8. Ag
4	7/28/2014		516473	Authorized	7/16/2014	. 7/1		21873	
v	7. Authorization Date		6. Authorization Number	5. RMS Review Status		it ID 4. Request Date	3. RIM Request ID	2. Request ID	2. Re
			0 - 002	1. A Agency Retention Schedule Number: C550000	Retention Scho	1. A Agency R			***********
				RITIES NJ 07065	TIES & AUTHOR ay One Rahway Extn: 228	COUNTY UTILITIES & AUTHORITIES 1499 US Highway One Rahway NJ 07065 (732) 382-9400 Extn: 228	REQUEST RY SHEET	DISPOSITION REQUEST REVIEW SUMMARY SHEET	71
			ohone No)	1. Requested Agency Name (Name, Address and Telephone No)	Agency Name	1. Requested			

15.B Date			For F	8	7	Ø		Сı		#	Author listed I Rules	Not Re	6.Arch		Ren	-	~	
	Auditor's Signaturi	15. Audi	Records Mana	8 0503-0002	7 0503-0001	6 0511-0000		5 0327-0001	Serles#	9. Record	rization is here herein have ex of Civil Procec	Not Required	6.Archival Review	21813 7/14/2014	2 Reminet Id/Date	RECORDS	REQUE	
7 27	Switten.	15. Audit Verification	For Records Management Services Use Only :	Correspondence - Administrative Internal	Correspondence - General External	Recordings of Public Meelings - Audio∕Video (Analog and Digita)	 Auditor Verification Required 	Voucher/Warrant File (Original)	•	10.1	by requested for the disceeded their respective fure, December 2008; i	Microfilm	7. Early Records Disposal	Lisa Da Silva Dep Clerk/Office Manager	3. Requested By	RECORDS DISPOSAL		
16.C Authorizina Sic	15.A Authorization Date		Only:	ninistrative internal	neral External	Recordings of Public Meatings - Public Officials Audio/Video (Analog and Digital)	Required	Original)		10. Record Series Title	Authorization is hereby requested for the disposal of the following public records in accordance with New Jersey P.L. 1953, c. 410 as amended. It is further certified that the record serie listed herein have exceeded their respective retention periods and are not involved in any action, such as a pending OPRA request, litigation, or anticipated litigation as per the Federal Rules of Civil Procedure, December 2006; and are not required for a present or a future audit.	Digital Image D		inger Currim dasidus	(Benuesting Agency Stonature) 4. Request Approved By	DISPOSAL REQUESTS, Department of the Treasury, Division of Revenue and Enterprise Services, Records Management Services, P.O. Box 661, Trenton, N.J. 08625-0661. Questions, call 609-530-7491.	records. Items 1, through 14 must be completed in full and Items 15.A and 15.B signed for fiscal records. NOTE: In the event of an unexpected scanning failure, until the problem is resolved, the form may be sent to:	The second second by the second secon
nd Sjanature. Records Management Services	Jato .	16. A		Peri	3 Years	•	•	6 Years	-	17:	public records in acc l are not involved in a r a present or a futur	Damaged Records Certificate	(Due to Document Conversion or Damage)	Joseph Bodek	Signature) 4. Regu	rs, Department of the se Services, Records . 08625-0661. Quest	igh 14 must be comp igh 14 must be comp ical records. NOTE: the problem is resolv	
agement Servi	16.8 Author	16. Authorization		Periodic review	ars	80 Days after summary or verbatim transcript have been approved by the governing body		ars	<u> </u>	11.Retention	ordance with i any action, suc e audit.	Certificate	or Damage)	Today .	est Approved	e Treasury, Di s Management ions, call 609-	leted in full an in the event of the form m	Linnaliian of
CES	16.B Authorization Number			01/1995	.01/1995	01/2013		. 01/1995	From (MM/YYYYY)	12.fncjus	New Jersey P.L. 19 th as a pending OF		8. Comments - D	Mill Beslite	Bv (Custodiar			مجمي
17.1				12/2010	12/2010	12/2013		12/2007	To (MM/YYYY)	12.Inclusive Dates	953, c. 410 as amer PRA request, liligalic		8. Comments - Document Conversion or Damage	W	(Custodian of Public Record Signature)	l.A Agency Retenti C820000 - 009	COUNTY UTILITII 1499 US Highway (732) 382-9400 E	THE PERSON NAMED IN
17.A Yerification Signaturo	-	17. [Total Volume:		•			•	After	13,Dispose	410 as amended. It is further certified that the record series quest, litigation, or anticipated litigation as per the Federal		ion or Damage	Lisa Da Silva	1	1.A Agency Retention Schedule Number C820000 - 009	COUNTY UTILITIES & AUTHORITIES 1499 US Highway One Rahway NJ 07065 (732) 382-9400 Extn: 228	Paradaesting parist trains and brainess
uro 17.8 Date		17. Disposition							(in Cubic Feet)	14.Volume	rilied that the re galion as per the			ı Silva .	5. Records Manager	ber	ES 07065	633
Date			12.00	5.00	3.00	1.00		3,00	et)		cord series e Federal							

Page 3 of 4	Form No. CR-AA-0005 (rev. 09-11-2012)	Form No. CI					
		· · ·			~~~~	4-1-4	-/
17,8 Date	17.A Verification Signature	17.A V	es	Management Servit	16.C Authorizing Signature, Records Management Services	-	15,8 Date
		Marine and the second	16.B Authorization Number	16.B Authori	16,A Authorization Date	Ma	15.A Auditor's Signa
ñ	17. Disposition			16. Authorization		15. Audit Verilication	15. Audi
·		***		· ·		A CONTRACTOR OF THE PROPERTY O	
6,00	Total Volume:	•			Only:	For Records Management Services Use Only:	For Records Mana
					Required	* Auditor Verification Required	
1.00		12/2006	01/1999	7 Years	Agency Year Two Thousand (Y2K) Testing Plan (Paper)	Agency Year Two Thou	13 0703-0001
1.00		12/2007	01/2004	6 Years	Worker and Community Right to Know Act - Employer and County Lead Agency/Local Agency File (Copy)	Worker and Communit County Lead Agency/L	12 0607-0000
1.00		12/2010	01/2004	3 Years	ice	Notice File - Legal Notice	11 0601-0001
1.50	·	12/2010	01/2004 ·	3 Years	Open Public Records Act (OPRA) File - Request Form Without Fee	Open Public Records A Without Fee	10 0517-0002
					Required	* Auditor Verification Required	
1.50		12/2007	01/2004	6 Years	Open Public Records Act (OPRA) File - Request Form With 6 Years	Open Public Records A Fee	9 0517-0001
(in Cubic Feet)	After (in Ci	To (MM/YYYY)	From (MM/YYYY)	riod			Series #
14.Volume	13.Dispose 14.Vo	ve Dates	12.Inclusive Dates	11,Retention	10. Record Series Title	10.F	# 9. Record
t the record series per the Federal	bed. It is further certified than, or anticipated litigation as	153, c. 410 as ameno RA request, litigation	New Jersey P.L. 19 ch as a pending OPI	n accordance with id in any action, sufuture audit.	Authorization is hereby requested for the disposal of the following public records in accordance with New Jersey P.L. 1953, c. 410 as amended. It is further certified that the record series listed herein have exceeded their respective retention periods and are not involved in any action, such as a pending OPFIA request, illigation, or anticipated litigation as per the Federal Fules of Civil Procedure, December 2006; and are not required for a present or a future audit.	by requested for the disceeded their respective dure, December 2006; a	Authorization is here listed herein have ex Rules of Civil Proce
			•	ords Certificate	Digital Image Damaged Records Certificate	Microfilm	Not Required
	on or Damage	8. Comments - Document Conversion or Damage	8. Comments - D	rsion or Damage)		7. Early Records Disposal	6.Archival Review
	Lisa Da Silva	Booled	MAC. B.	Joseph Bodek	mage was was long to	Lisa Da Silva Dep Clerk/Office Manage	21813 7/14/2014
	1	Custodian of Bublic Barood Stonatural	1-530-7491. C	Questions, call 609	Box 651, Trenton, N.J. 08625-0861, Questions, call 609-580-7491.	2 Deminefed By	S Boundat Hilbata
	1.A Agency Retention Schedule Number	A Agency Retention		ecords Managemen	DISPOSAL REQUESTS, Department of the Treasury, Division of Revenue and Enterprise Services, Records Management Services, P.O.	RECORDS DISPOSAL	RECORD
•	COUNTY UTILITIES & AUTHORITIES 1499 US Highway One Rahway NJ 07065 (732) 382-9400 Extn: 228	COUNTY UTILITIE 1499 US Highway (732) 382-9400 Ex		completed in full a Completed in full a Completed in full a Completed in full a Complete in the form of the form	Inis request must be submitted prior to the disposition of any public records. Items 1, through 14 must be completed in full and Items 15.A and 15.B signed for fiscal records. NOTE: In the event of an unexpected scanning failure, until the problem is resolved, the form may be sent to:	REQUEST AND AUTHORIZATION FOR	AUTHORI
	1.Requesting Agency Name and Address	Requesting Agenc		to the disconting of	This request must be submitted prior		

Authorization Date: 07/28/2014 Authorization Number: 516469 Page 4 of 5

Run Date: 7/16/2014 1:19:49 PM

15	15	T	ת	7	<u> </u>	\neg					Γ	#	Aut Hul	N _O	5.A	П	य प्र			
15.8 Date	15.A Additor's Signatural	15. Audi	or Records Mana			16 0409-0001		15 0002-0000		14 0309-0001	Serles#	9. Record	horization is here ed herein have ex es of Civil Proced	Not Required	5.Archival Review	21813 7/14/2014	2. Request Id/Date	100000	REQUE	
	· Street	15. Audit Verification	For Records Management Services Use Only :		* Auditor Verification Required	Leave Request (Original).	* Auditor Verification Required	Bank Statements	* Auditor Verification Required	Invoice File - Invoices		10.	by requested for the d ceeded their respectiv lure, December 2006;	Microfilm	7. Early Records Disposal	Dep Clerk/Office Manager	3. Requested By		REQUEST AND AUTHORIZATION FOR	
16.C Authorizing Sig	16.A Authorization Date		e Only :		Required	nal)·	Required	,	Required			10. Record Series Title	Authorization is hereby requested for the disposal of the following public records in accordance with New Jersey P.L. 1953, c. 410 as amended. It is further certified that the record serie listed herein have exceeded their respective retention periods and are not involved in any action, such as a pending OPRA request, litigation, or anticipated litigation as per the Federal Rules of Civil Procedure, December 2006; and are not required for a present or a future audit.	Dīgital Image D		magery imm. dos lars	(Requesting Agency Signature) H. Hequest Approved By	Revenue and Enterprise Services, Records Management Services, P.O. Box 661, Trenton, N.J. 08625-0661. Questions, call 609-530-7491.	records. Items: 1. through 14 must be completed in full and Items 15.A and 15.B signed for fiscal records. NOTE: In the event of an unexpected scanning failure, until the problem is resolved, the form may be sent to: Discount Problem Problem Properties P	Instructions: This request must be submitted prior to the disposition of any public
16.C Authorizing Signature, Records Management Services	ate	16, A	-	-		6 Years		6 Years		6 Years		- 	public records in acc are not involved in a r a present or a futur	Damaged Records Certificate	(Due to Document Conversion or Bémage)	<u></u>	Signalure) 4. Hequest A	se Services, Records , 08625-0661. Quest	gh 14 must be comp cal records. NOTE: he problem is resolv	submitted prior to the
agement Servic	16.8 Authorb	16. Authorization	ere elemente de la companya del la companya de la c			ars		ars		ars	Period F	11, Retention	ordance with Nany action, such	Certificate		DA !	est Approved	s Management lons, call 609-s	beted in full and in the event of led, the form many of treasury. Div	disposition of
es	16.B Authorization Number		·			01/2002		01/2005		01/2003	From (MMYYYY)	12.inclus	lew Jersey P.L. 1		8. Comments - I	Beally		il	ä.	
4.71						12/2007		12/2007		12/2007	To (MM/YYYY)	12.Inclusive Dates	953, c. 410 as amer PAA request, litigation	medinal de la companya de la company	8. Comments - Document Conversion or Damage		(Custodian of Public Record Signature)	C820000 - 009	1499 US Highway One R (732) 382-9400 Extn: 228	1. Requesting Agency Name and Address COUNTY HITH HIES & ALITHOPHIES
17.A Verification Signature		17.	Total Volume :				-				After	13.Dispose	ded. It is fudher on on, or anticipated it		lon or Damage				US Highway One Rahway NJ 07065 382-9400 Extn: 228	ES & AllTHODIT
fure 17 B Date		17. Disposition				3					(in Cubic Feet)	14.Volume	410 as amended. It is further certified that the record series quest, litigation, or anticipated litigation as per the Federal				o. Hecords Manager	ner	J 07065	dress
Ď			25,00			1.00		12.00		12.00			rd series ederal							

Form No. CR-AA-0005 (rev. 09-11-2012)

Page 4 of 4

Run Date: 7/16/2014 1:19:49 PM