



UNION COUNTY UTILITIES AUTHORITY

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RESOLUTION NO.: 29-2016

DATE: March 16, 2016

RESOLUTION OF THE UNION COUNTY UTILITIES AUTHORITY INCREASING THE MAXIMUM NUMBER OF SENIOR SOLID WASTE ENFORCEMENT OFFICER POSITIONS

APPROVED AS TO FORM:

Joseph C. Bodek
Clerk of the Authority

APPROVED AS TO SUFFICIENCY OF FUNDS

YES NO NONE REQUIRED
UNION COUNTY UTILITIES AUTHORITY

By:

By:

	PRESENT	ABSENT	AYE	NAY	ABSTAIN	MOTION	SECOND
<i>Badri</i>	✓		✓			✓	
<i>Criscione</i>	✓		✓				
<i>Jackus</i>	✓		✓				
<i>Kabn</i>	✓		✓				✓
<i>Kennedy</i>	✓		✓				
<i>People</i>		✓					
<i>Scutari</i>	✓		✓				
<i>ErDOS, Vice Chair</i>	✓		✓				
<i>Eastman, Chair</i>	✓		✓				
<i>Lombardo, Alternate No. 1</i>	✓		✓				
<i>McManus, Alternate No. 2</i>	✓						

**RESOLUTION OF THE UNION COUNTY UTILITIES
AUTHORITY INCREASING THE MAXIMUM NUMBER OF
SENIOR SOLID WASTE ENFORCEMENT OFFICER
POSITIONS**

WHEREAS, by Resolution 50-2003, this Board approved and adopted job descriptions for, among other positions, the Senior Solid Waste Enforcement Officer position, which position is currently occupied by such an Officer; and

WHEREAS, in order to continue implementing an effective and comprehensive solid waste enforcement program, the Executive Director and the Personnel Procurement and Insurance Committee recognize a need to increase the maximum number of Senior Solid Waste Enforcement Officer positions to two (2); and

WHEREAS, upon consultation with Counsel, the Executive Director and the Personnel Procurement and Insurance Committee have recommended that the Authority increase the maximum number of Senior Solid Waste Enforcement Officer positions at the Authority; and authorize the Executive Director to advertise such position consistent with the terms of the existing collective bargaining agreement with Teamsters Local 125.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Union County Utilities Authority as follows:

- 1) The above recitals are incorporated herein as if fully set forth at length.
- 2) The maximum number of employees for the position of Senior Solid Waste Enforcement Officer shall be two (2).
- 3) This Board authorizes the Executive Director to advertise for the single open position of Senior Solid Waste Enforcement Officer in a manner consistent with the terms of the Authority's existing collective bargaining agreement with Teamsters Local 125.
- 3) This Resolution shall take effect immediately.

TITLE: SENIOR SOLID WASTE ENFORCEMENT OFFICER

ACCOUNTABILITY: Director of Solid Waste Enforcement

HOURS OF EMPLOYMENT: Full Time—Hours To Be Established By Executive Director

JOB SUMMARY: Under the direction of the Director of Solid Waste Enforcement or his designee, Senior Solid Waste Enforcement Officers shall ensure compliance with the Solid Waste Management Act, all solid waste rules and regulations of the NJDEP and the Union County District Solid Waste Management Plan.

DUTIES & RESPONSIBILITIES:

Solid Waste Facility Enforcement:

- Ensure compliance of all waste flow rules and regulations established by the NJDEP and the Union County District Solid Waste Management Plan.
- Provide for the coordination of all inspections of waste delivered to any and all waste facilities.
- Perform on-site inspections of any and all solid waste facilities, recycling centers, etc, which accept Union County waste to ensure compliance with all Authority, local and state regulations and prepare "same-day" reports concerning the findings of all such inspections.
- Provide for the inspection of any and all solid waste facilities to determine the amounts of both recyclable materials and / or solid waste disposed of within the County's solid waste system.
- Provide for and maintain "tipping floor" reports classifying the materials disposed of and/or recovered from each load.
- Obtain records from any and all waste facilities relating to incoming and outgoing loads containing both solid waste and/or recyclable materials, such should include O&D forms, weight slips and/or end market receipts.
- Maintain and file all reports including but not limited to facility weight slips and other related documentation to the Director of Solid Waste or his designee.
- Inspect all facility licenses and facility activity.
- Prepare individually or in conjunction with the Solid Waste Enforcement Officers, immediate reports to the Director of Solid Waste Enforcement concerning all accidents and/or injuries (or any incident) that may occur at the facility or while conducting field inspections. The reports shall specifically include the exact nature of the occurrence, names and addresses of all parties involved, including witnesses to said incident, equipment involved, actions taken and by whom.
- Perform such other duties as may be assigned.