



UNION COUNTY UTILITIES AUTHORITY

1499 US Highway One, Rahway, New Jersey 07065

(732) 382-9400

FAX (732) 382-5862

RESOLUTION NO.: 18-2016

DATE: February 10, 2016

RESOLUTION OF THE UNION COUNTY UTILITIES AUTHORITY AUTHORIZING THE DISPOSAL OF CERTAIN ARCHIVED AUTHORITY FILES

APPROVED AS TO FORM:

Joseph C. Bodek
Clerk of the Authority

APPROVED AS TO SUFFICIENCY OF FUNDS

YES NO NONE REQUIRED
UNION COUNTY UTILITIES AUTHORITY

By: Joseph C. Bodek

By: [Signature]

	PRESENT	ABSENT	AYE	NAY	ABSTAIN	MOTION	SECOND
<i>Badri</i>		✓					
<i>Criscione</i>	✓		✓				✓
<i>Eastman</i>	✓		✓				
<i>Erdos</i>	✓		✓				
<i>Jackus</i>		✓					
<i>Kahn</i>	✓		✓			✓	
<i>Kennedy</i>		✓					
<i>People</i>	✓		✓				
<i>Scutari</i>	✓		✓				
<i>Lombardo, Alternate No. 1</i>	✓		✓				
<i>McManus, Alternate No. 2</i>	✓		✓				

**RESOLUTION OF THE UNION COUNTY UTILITIES AUTHORITY
AUTHORIZING THE DISPOSAL OF CERTAIN ARCHIVED AUTHORITY FILES**

WHEREAS, the County of Union, New Jersey has previously developed the Union County District Solid Waste Management Plan in accordance with the New Jersey Solid Waste Management Act for the purpose of managing the disposal and/or recycling of solid waste generated in Union County; and

WHEREAS, the Union County Board of Chosen Freeholders has designated the Union County Utilities Authority (the "Authority"), in accordance with the Solid Waste Management Act, as the implementing agency for its Solid Waste Management Plan; and

WHEREAS, the Authority is required to maintain all records as directed by the Division of Revenue and Enterprise Services - Records Management Services in the New Jersey Department of Treasury; and

WHEREAS, the Authority may not dispose of any of its records without the prior approval of the Division of Revenue and Enterprise Services - Records Management Services in the New Jersey Department of Treasury; and

WHEREAS, the files set forth on the attached list have been previously approved for disposition by Suplee Clooney & Company, the Authority's Auditor, and are pending approval by the Director of the Division of Revenue and Enterprise Services - Records Management Services in the New Jersey Department of Treasury.

NOW, THEREFORE, BE IT RESOLVED, by the Union County Utilities Authority as follows:

Section 1. The Union County Utilities Authority Board of Commissioners has reviewed and acknowledges the attached list of records to be disposed, as approved by Suplee Clooney & Company and, pending the Authority's receipt of approval by the Director of the Division of Revenue and Enterprise Services - Records Management in the New Jersey Department of Treasury, hereby authorizes the disposal of said files by the Authority's Comptroller or his designee.

Section 2. This resolution shall take effect immediately.

1. Requested Agency Name (Name, Address and Telephone No)

**DISPOSITION REQUEST
REVIEW SUMMARY SHEET**

COUNTY UTILITIES & AUTHORITIES
1499 US Highway One Rahway NJ 07065
(732) 382-9400 Extn: 228

1. A Agency Retention Schedule Number: C820000 - 009

2. Request ID 29665	3. RIM Request ID	4. Request Date 9/29/2015	5. RMS Review Status Authorized	6. Authorization Number 524166	7. Authorization Date 1/26/2016
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8. Agency Review Comments:

9. Review Comments: mc 1/22/16

#	Review Status	Series Number	From (MM/YYYY)	To (MM/YYYY)	RMS Review Comments	Agency Review Comments	Dispose After	Volume (in cu. ft.)	Retained by Archives (in cu. ft.)
1	Authorized	0313-0004	01/2004	12/2009			12/31/2015	7.00	0.00
2	Authorized	0002-0000	01/2009	12/2009			12/31/2015	1.00	0.00
3	Authorized	0309-0001	01/2009	12/2009			12/31/2015	6.00	0.00
4	Authorized	0301-0001	01/2006	12/2009				6.00	0.00
5	Authorized	0301-0002	01/2006	12/2012				6.00	0.00
6	Authorized	0303-0002	01/2006	12/2011				6.00	0.00
7	Authorized	0303-0001	01/2006	12/2008				6.00	0.00
8	Authorized	0304-0001	01/2006	12/2009				6.00	0.00
9	Authorized	0304-0004	01/2006	12/2009				0.25	0.00
10	Authorized	0405-0000	01/2006	12/2009				0.25	0.00
11	Authorized	0500-0000	01/2006	12/2009				1.00	0.00
12	Authorized	0501-0004	01/2006	12/2014				0.50	0.00
13	Authorized	0511-0000	01/2013	09/2015				1.00	0.00
14	Authorized	0517-0001	01/2006	12/2009				1.00	0.00
15	Authorized	0517-0002	01/2006	12/2012				1.00	0.00
16	Authorized	0601-0001	01/2009	12/2012				0.50	0.00
17	Authorized	0607-0000	01/2006	12/2009				0.50	0.00
Total:								50.00	0.00